

Permanent Fund Policy

Christian Church of Illiopolis (Disciples of Christ)

I. PURPOSE:

The primary purpose of the Permanent Fund of the Christian Church of Illiopolis (Disciples of Christ) is to expand the witness and mission of Jesus Christ in the world, serving human needs in our community and around the world. It is not intended to compete with the regular annual giving of members, nor to diminish then opportunities for responsible stewardship by present or future members.

All assets received by the Permanent Fund shall be considered permanent. Each year an amount will be spent from the Permanent Fund for ministry. For purposes of this document, the amount to be spent annually shall be: an annual withdrawal of 10% of the market value of the Permanent Fund's investment portfolio. This percentage amount shall be reviewed periodically to determine that the buying power of the original gift is not being deflated.

II. TYPES OF GIFTS:

Permanent funds are usually not memorial funds, reserve funds, or building funds. These funds are separate and beyond the scope of this policy.

Gifts to a congregation's permanent fund come in a variety of forms, including stocks, bonds, real estate, tangible property, and cash. All bequests and gifts received in any form other than cash will be converted to cash at its fair market value as soon as practical. The Church Board may, upon the recommendation of the Permanent Fund Trustees, refuse a gift or bequest.

All gifts designated for the Permanent Fund shall be considered permanent and therefore cannot be spent.

Undesignated gifts in the form of bequests, the residual value of charitable trusts and charitable gift annuities, and life insurance shall be the property of the Permanent Fund.

III. PERMANENT FUND TRUSTEES

The Permanent Fund of the Christian Church of Illiopolis (Disciples of Christ) shall be managed by at least five (5), and no more than seven (7) trustees, elected by the congregation.

Terms of the office shall be for three years. They may be re-elected one time, but cannot serve for more than six (6) consecutive years. The (senior) minister and chair of the board of the congregation will be ex-officio members without vote.

The Responsibilities of Permanent Fund Trustees Will be to:

- A. Meet quarterly, on a day and time they will determine in consultation with the Church Board. They shall elect their officers each year (President, Vice President, Secretary/Treasurer) from the trustees as needed.
- B. Publicize the fund to the congregation, sponsor "planned giving seminars, contact prospective donors and promote other activities which will bring growth in the Permanent Fund.
- C. Provide a written annual report to the Church Board and
- D. Congregation which shall include a list of new gifts received, investment

Permanent Fund Policy

Christian Church of Illiopolis (Disciples of Christ)

transactions, amount spent for ministry, and total value of the Permanent Fund at year end.

- E. Allocate Permanent Fund spending to the Stewardship and Finance Department of the congregation annually for expenditure according to Item IV. Annual Spending for Ministry. Trustees shall not have the responsibility for the spending policy of the Permanent Fund.
- F. Invest the corpus of the Permanent Fund with the Christian Church Foundation, Inc., of the Christian Church (Disciples of Christ).
- G. Although it is not required, trustees are encouraged to make provisions in their own financial planning to provide a gift to the Permanent Fund of the Christian Church of Illiopolis (Disciples of Christ).

IV. ANNUAL SPENDING FOR MINISTRY

- A. Spending from designated gifts will be according to the donor's instructions.
- B. Spending from unrestricted funds will be as follows:
 - 1. 10% will be spent according to the recommendation of the Stewardship Committee with the confirmation of the Church Board. However, support to the operational budget may never represent an amount greater than 20% of the total operational budget.

- 2. 25% will be designated for outreach causes and transferred to the Outreach Committee for expenditure. These funds will not be considered as part of the regular budget expenditure for outreach causes. The Outreach Committee will report to the Church Board within six months concerning these expenditures.
- 3. 25% will be designated for camps, conferences, seminars, and other educational opportunities for members of the congregation, for the purpose of the edification of the church's ministry, and with the approval of the Church Board. If this money is not used, it is to be reallocated to the Outreach Committee according to Item 2 above.
- 4. 30% will be designated for retirement of outstanding debt(s) on congregational properties. If the congregation has no debt, then this 30% will be distributed according to Items 1 and 2 above, or directed to a "reserve fund" to meet future capital needs.
- 5. 10% will be given to regional programs and causes, including a direct donation to the Regional Office.

V. AMENDING PROCEDURES:

The policy may be amended by a $\frac{3}{4}$ majority vote of the Church

Permanent Fund Policy

Christian Church of Illiopolis (Disciples of Christ)

Board at two successive meetings, upon published written notice of proposed changes to the board members at least two weeks prior to the first meeting. Reasons to amend may include catastrophic events such as earthquakes, fires, or floods.

VI. TERMINATION

In the event that the Christian Church of Illiopolis (Disciples of Christ) should terminate its ministry or cease to be affiliated with the Christian Church (Disciples of Christ), the assets of the Permanent Fund shall be transferred to the Christian Church Foundation, Inc., of the Christian Church (Disciples of Christ).